**[Humphries Elementary School]**

**Date: [September 17th, 2025]**

**Time: [3:30pm]**

**Location: [Zoom]**

1. **Call to order:** [3:30pm]
2. **Roll Call**

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| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Jaron Trimble** | **Present** |
| **Parent/Guardian** | **Faye Burkes** | **Absent** |
| **Parent/Guardian** | **Deborah Truitt** | **Present** |
| **Parent/Guardian** | **Alexis Stone** | **Present** |
| **Instructional Staff** | **Shakita Lanier** | **Present** |
| **Instructional Staff** | **Avis Lewis**  | **Present** |
| **Instructional Staff** | **Simmone Wright** | **Present** |
| **Community Member** | **RaKya Burkes** | **Present** |
| **Community Member** | **Derrick Booker** | **Present** |
| **Swing Seat** | **Abigail Reese-Kelly** | **Present** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
	1. **Approval of Agenda:** Motion made by: [Shakita Lanier]; Seconded by: [Avis Lewis]

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Approval of Previous Minutes:** *List amendments to the minutes: None*

Motion made by: [Avis Lewis]; Seconded by: [Shakita Lanier]

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

1. **Discussion Items** *(add items as needed)*
	1. **Discussion Item 1**: [School Strategic Plan

i. Strategic Plan and Priorities Review: Jaron Trimble shared the file for the school’s strategic plan and displayed it on his screen. He reviewed this year’s strategic plan, including SMART goals, priorities, and school strategies. He also shared the ranking of priorities for Humphries Elementary. ii. SMART Goals

The goals include a 5% increase in ELA and Math proficiency and a 14.6% decrease in attendance data.]

* 1. **Discussion Item 2**: [Data Discussion

i. MAP Results: Mr. Trimble presented the MAP results, beginning with Reading MAP growth achievement level predictions. Humphries led the cluster with a 27% proficiency prediction in Reading and a 22% proficiency prediction in Math. He noted that scores in Math increased by 5% in the fall, with average scores rising from 171 to 176. The school will only administer MAP in the Fall and Spring moving forward. Abigail Reese-Kelly asked why MAP Winter had been removed, and Mr. Trimble explained that students will already be taking Benchmark Assessments and Amira, which align more closely with state standards. Rakya Burkes transitioned the group to the next action item.

ii. 2025 GA Milestones Results: Mr. Trimble shared GA Milestones End-of-Grade (EOG) data, beginning with Math. Humphries is leading the South Atlanta cluster. Proficiency increased from 13% in 2023–24 to 30% in 2024–25. The percentage of students in the “Beginning” category decreased from 69% in 2023–24 to 49% in 2024–25.]

* 1. **Discussion Item 3:** Stakeholder Engagement at Our School

Mr. Trimble explained how the GO Team serves as a form of stakeholder engagement. He noted that the team’s challenge is to focus on three areas: Inform, Input, and Invite. A collaborative Google Sheet was created for members to contribute ideas. Derrick Booker suggested using social media, flyers, and newsletters to keep families informed. Alexis Stone and Shakita Lanier recommended Class Dojo shoutouts to increase engagement. Deborah Truitt suggested using text communication. Simmone Wright proposed using both morning and afternoon announcements. Alexis Stone also recommended pep rallies and fundraisers. Avis Lewis suggested offering jean passes for students. Ms. Wright and Ms. Lewis both proposed creating a GroupMe for staff communication. Ms. Lanier recommended posting calendars with weekly events in the teacher workroom or cafeteria.

During the discussion on Input: MS. Burkes suggested that administration host parking lot chats with parents during dismissal and arrival. She also recommended hosting student town halls. Ms. Stone suggested student testimonials. Ms. Lewis recommended that each homeroom have a student representative. Mr. Trimble added that student health survey participation had increased, and Humphries received recognition at a board meeting. The team also discussed ways to engage the larger community. Ms. Wright suggested visiting the 445 apartment community, while Ms. Reese-Kelly recommended hosting another street day. Ms. Burkes proposed focus groups for staff, and Ms. Lanier suggested using surveys to get feedback from staff.

During the discussion on Invite: Ms. Reese-Kelly suggested allowing parents to volunteer. Ms. Stone recommended revisiting the idea of forming a PTA. Mr. Trimble stated the school would fully support a PTA as long as it was parent-led.Ms. Burkes said she would be willing to support Ms. Sumlin in organizing parent workshops and suggested staff collaboration on different projects. Ms. Lanier agreed and recommended that Ms. Sumlin provide a briefing on her role and how she can support staff. Ms. Lewis asked if the school could increase engagement through the Humphries news show.

1. **Information Items** *(add items as needed)*
	1. **Principal’s Report** [. Enrollment and Leveling Updates: Mr. Trimble shared enrollment and FY26 budget updates. The school’s projected enrollment was 209, but the 15-day count showed 248 students, and current enrollment is now 260. As a result, the school will receive $296,994 and regain all reserves. Planned allocations include: Five hourly teacher tutors and one hourly paraprofessional ($108,376) Professional development for ELA standards ($20,000) Web-based subscriptions ($40,000) Buses and transportation ($15,000) Student admissions ($15,000) Employee travel ($33,500) FY26 Holdback ($64,476) Mr. Trimble then opened the floor for questions.]
	2. **Information Item 2** [APS Forward 2040 – Comprehensive Long-Range Facilities Plan Update: Mr. Trimble did not have any new updates. Ms. Burkes shared that she attended a listening session with Dr. Johnson and feels Humphries is in a strong position with data, so no major changes are expected. Ms. Reese-Kelly said she asked about potential school closings and requested that Mr. Trimble encourage other schools in the cluster to become more involved in the task force.]
2. **Announcements**

[Ms. Burkes mentioned the upcoming parent workshop and confirmed she had shared this information via email. Ms. Lanier informed parents that students will begin taking their devices home on Monday, September 22, 2025.]

1. **Adjournment**

Motion made by: [Abigail Reese-Kelly]; Seconded by: [Shakita Lanier]

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

**ADJOURNED AT** [4:39]

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**Minutes Taken By:** Simmone Wright

**Position:** Secretary

**Date Approved:** [Insert Date When Approved]